



# Child Care Connection

1001 Spruce Street, Suite 201, Trenton, NJ 08638



***Mission: To provide the tools and education to give each child the very best start in life.***

## Early Childhood Quality Improvement Specialist

Hours: 35/week

Rate: \$56,000-57,000

**Do you have a passion for ensuring young children receive high-quality care and education? Do you enjoy coaching and guiding early childhood professionals to increase their professional capacity? Come join us!**

Child Care Connection has an opening for an experienced education professional to provide targeted technical assistance and coaching to child care providers, conduct on-site observations, develop curricula, and deliver presentations on a variety of early care and education topics.

### **Benefits:**

- Health, vision, dental, life insurance
- Employee Assistance Program
- Ample PTO and holiday time
- Professional development opportunities
- Retirement plan (403b)

### **Duties:**

- Promote Grow NJ Kids (GNJK), New Jersey's quality rating improvement system
- Implement the first phase of the GNJK process for both center-based programs and home-based providers
- Track programs, collect data, and generate reports
- Prepare and present training on early care and education topics to center- and home-based child care providers
- Work closely with state and local early childhood systems and key partners
- Attend ongoing professional development and role-related meetings
- Implement guidance received from funders
- Support department activities as needed

### **Valuable Skills:**

- Experience administering structured classroom observation tools, including the Environment Rating Scales (ERS)
- Experience with Quality Rating Improvement Systems (QRIS)
- Strong interpersonal skills and ability to establish and develop trusting relationships
- Flexibility and time management
- Presentation skills and knowledge of adult learning principles

### **Requirements:**

- Master's degree in early childhood education or other child growth and development-related field.
- Flexible hours (some evenings and weekends are mandatory)
- Use of own car for travel
- Working knowledge of child development and developmentally appropriate practice
- At least 5 years direct experience working with children and families
- Demonstrated experience in training and consultation activities to the early care and education workforce

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