

## How to Activate and Use Your New Jersey e-Child Care Swipe Card

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### Step 1: Activate Your Card

- Call 1-800-997-3333
  1. Press 1 for English; press 2 for Spanish (marque el 2 por español)
  2. Press 2 for Child Care
  3. Enter your 16-digit card number
  4. Enter cardholder's date of birth (month/day/year)  
Example: April 5, 1982 would be *04051982*)
  5. Create a 4-digit PIN number

### Step 2: Using Your e-Child Care Swipe Card

- **If provider uses a POS swipe card machine**
  1. Swipe your card
  2. Key in your PIN
  3. Choose Attendance Type (Check-in, Check-out, Previous Check-in, Previous Check-out, Absent, or Sick Day)
  4. Follow on-screen instructions
  5. Press Enter
  6. Key in child number
  7. Press Enter
  
- **If provider DOES NOT have a swipe card machine**
  1. Call 1-800-997-3333 from provider's landline telephone
  2. Press 2 for Child Care
  3. Enter your card number
  4. Enter your PIN
  5. Follow the voice-prompted instructions



**Child Care  
Connection**

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